



## FORM 19: SMART AND SKILLED & CSO ELIGIBILITY DECLARATION

As a condition of accepting subsidised training by the NSW Government under Smart and Skilled Programs,

I, .....,  
confirm that I will provide evidence of eligibility (as detailed below) upon request.

### Step 1: Smart and Skilled eligibility evidence

To be eligible for government subsidised training under Smart and Skilled, individuals must be:

- an Australian citizen, permanent resident or humanitarian visa holder, or a New Zealand citizen, and
- be aged 15 years or older, and
- live or work in NSW, and
- no longer be at school or equivalent.

**If you do NOT tick ALL the boxes your client is not eligible for funding under Smart & Skilled**

#### For proof of Citizenship:

- a) Australian or New Zealand birth certificate; or
- b) Australian or New Zealand Passport; or
- c) Green Medicare card; or
- d) Naturalisation Certificate.

**For Permanent Residents or Humanitarian Visa Holders:** a certificate of Evidence of Residence Status (CERS) or a Humanitarian visa will be accepted.

### Step 2A: Disadvantaged Student eligibility evidence (CSD – see over for CSR)

A **Disadvantaged Student** is a student who:

- a) is **one** of the following:
  - Australian Aboriginal or Torres Strait Islander:** a student declaration of Aboriginal and/or Torres Strait Islander heritage will be accepted as evidence.
  - Someone with a disability (or their dependent child, spouse or partner):** proof of receipt of a Disability Support Pension (if applicable) or a letter confirming disability from a medical practitioner or other health professional, government agency or school counsellor.
  - Applicable Benefits recipient (or their dependant child, spouse or partner):** proof of receipt of Applicable Benefits such as a current Commonwealth benefits card, letter or income statement from Department of Human Services.
  - Someone experiencing significant hardship:** a letter of referral from the government agency, medical practitioner or other health professional, or support agency will be accepted.

**One of the above must be ticked, plus one below**

**AND**

- b) is experiencing **one** of the following barriers to participation in training:
  - Very low literacy, language and/or numeracy skills:** records of language **literacy and numeracy (LLN) pre assessment activity** against the Australian Core Skills/Core Skills for Work Framework or other pre training assessment



- Limited employability skills where the student requires considerable additional support:** records of employability skills pre assessment activity against Core Skills for Work Framework or other pre training assessment. **Referral from a Job Active Provider.**
- Persistent and ongoing personal issues impacting on educational achievement:** **referrals/documentation from case management agencies and/or doctors/medical services.**
- Significant education disadvantage impacting upon a student's ability to succeed in training:** **statement from student in relation to personal** and/or educational disadvantage as recorded during an interview with the student

**EVIDENCE TO BARRIERS MUST BE ATTACHED**

**Step 3A: Regional or Remote Student**

**A Regional or Remote is a student who:**

a) **all** of the following;

- is not a Disadvantage Student **AND**
- lives or works in Regional or Remote Location **AND**
- cannot effectively access training under a Smart & Skilled Entitlement Program

**AND**

b) Evidence of the Barriers to Access may include:

- Records of language literacy and numeracy (LLN) **pre assessment activity against the Australian Core Skills/Core Skills Framework** or other pre training assessment
- Records of employability skills **pre assessment activity against** Core Skills for Work Framework or other pre training assessment
- Referrals/documentation** from case management agencies and/or doctors/medical services
- Referral from a Job Active Provider**
- Statement from student** in relation to personal and /or educational disadvantages as recorded during an interview with the student

**EVIDENCE TO BARRIERS MUST BE ATTACHED**

**Step 3B (b): Proof of address** such as a drivers licence, utility bill, electoral roll or employment contract will be accepted as evidence that a student lives or works in a Regional or Remote Location.

**Step 3B (c):** Evidence that a Regional or Remote Student cannot effectively access training under a Smart and Skilled Entitlement Program and other Smart and Skilled Program **may include a record of interview with the student.**

**Evidence/comments of Barrier:**

  
  
  
  
  
  
  
  
  
  

*To be clear, the evidence may be requested by Community College Northern Inland Inc. or the NSW Department of Industry at any time.*

Signature: .....

Date: .....

Guardian Signature:.....

Date:.....

Coordinators Name:.....

Initial:.....