



FORM 19: SMART AND SKILLED & CSO ELIGIBILITY DECLARATION

As a condition of accepting subsidised training by the NSW Government under Smart and Skilled Programs,

I confirm that I will provide evidence of eligibility (as detailed below) upon request.

Step 1: Smart and Skilled eligibility evidence

To be eligible for Funded Training, individuals must be:

All four (4) boxes must be ticked to continue

- an Australian citizen, permanent resident or humanitarian visa holder or a New Zealand citizen **and**
- be aged 15 years or older, **and**
- live or work in NSW (or an Aboriginal or Torres Strait Islander person living in specific NSW border area), **and**
- no longer be at school or equivalent (students enrolled in distance education are considered to be at school & are **NOT** eligible. Home school students are eligible)

NOTE: STEP 2 A AND 2B BELOW RELATE TO COMMUNITY SERVICE OBLIGATION FUNDING ELIGIBILITY ONLY

Step 2A: Disadvantaged Student eligibility evidence (CSD – see over for CSR)

(cannot be full time employed)

A Disadvantaged Student is a student who:

- a) is **one** of the following:
 - Australian Aboriginal or Torres Strait Islander:** a student declaration of Aboriginal and/or Torres Strait Islander heritage will be accepted as evidence.
 - Someone with a disability (or their dependent child, spouse or partner):** proof of receipt of a Disability Support Pension (if applicable) or a letter confirming disability from a medical practitioner or other health professional, government agency or school counsellor.
 - Applicable Benefits recipient (or their dependent child, spouse or partner):** proof of receipt of Applicable Benefits such as a current Commonwealth benefits card, letter or income statement from Department of Human Services.
 - Someone experiencing significant hardship:** a letter of referral from the government agency, medical practitioner or other health professional, or support agency will be accepted.

i) ACE Program Emergencies funding – CSE (drought and/or fire affected)

For CSE funding, students must be at least one of the below (please tick): (can be full time employed)

- Farmer
- Regional business owners
- Agricultural sector employees

- b) is experiencing **one** of the following barriers to participation in training:
 - Very low literacy, language and/or numeracy skills:** records of language **literacy and numeracy (LLN) pre assessment activity** against the Australian Core Skills/Core Skills for Work Framework or other pre training assessment
 - Limited employability skills where the student requires considerable additional support:** records of employability skills pre assessment activity against Core Skills for Work Framework or other pre training assessment. **Referral from a Job Active Provider.**
 - Persistent and ongoing personal issues impacting on educational achievement:** **referrals/documentation from case management agencies and/or doctors/medical services.**
 - Significant education disadvantage impacting upon a student’s ability to succeed in training:** **statement from student in relation to personal** and/or educational disadvantage as recorded during an interview with the student

EVIDENCE TO ABOVE BARRIERS MUST BE ATTACHED TO THIS FORM &/OR RECORD OF MEETING NOTED ON PAGE 2



FORM 19: SMART AND SKILLED & CSO ELIGIBILITY DECLARATION

**Step 3A: Regional or Remote Student
(cannot be full time employed)**

A Regional or Remote is a student who:

a) all of the following;

- is not a Disadvantage Student **AND**
- lives or works in Regional or Remote Location **AND**
- cannot effectively access training under a Smart & Skilled Entitlement Program

Step 3B (b): Proof of address such as a drivers licence, utility bill, electoral roll or employment contract will be accepted as evidence that a student lives or works in a Regional or Remote Location.

Step 3B (c): Evidence that a Regional or Remote Student cannot effectively access training under a Smart and Skilled Entitlement Program and other Smart and Skilled Program may include a record of interview with the student.

EVIDENCE TO ABOVE BARRIERS MUST BE ATTACHED &/OR RECORD OF MEETING NOTED BELOW

Notes of student meeting:

**Step 4: Targeted Skills for Small Business (TSB) – courses in IT, business services or foundation skills
(Can be full time employed)**

For students to be eligible under TSB, the student must be:

- An owner of a small business or
- An employee of a small business

A small business is defined as a business with;

- a) 20 employees or less, or
- b) An annual turnover of less than \$2,000,000

To be clear, the evidence may be requested by Community College Northern Inland Inc. or the NSW Department of Industry at any time.

Signature:

Date:

Guardian Signature:.....

Date:.....

Coordinators Name:.....

Initial:.....